



### **LOCAL BUSINESS TAX RECEIPT INFORMATION**

The Local Business Tax Receipt is imposed for the privilege of doing business in the Town of Orchid. Anyone that engages in any type of business within the Town limits is required to have a Town of Orchid Local Business Tax Receipt.

All receipts are sold or renewed by the Town beginning October 1 of each year, are due and payable on or before September 30 of each year, and expire on September 30 of the succeeding year. Receipts not renewed by September 30 become delinquent and subject to a penalty of 10% for the month of October and an additional 5% for each month of delinquency thereafter. However, the total delinquency penalty may not exceed 25 percent of the tax for the delinquent establishment. The fee for new Local Business Tax Receipts issued from April 1, through September 30, shall be one-half the regular annual license tax.

The Town of Orchid has fixed Business Tax fees as established by the Town Council. These fees are attached to a classification that would describe your business.

Application packets for Local Business Tax Receipts for Commercial Locations can be obtained at Orchid Town Hall Building Department, 7707 US Highway 1, Suite 3, Vero Beach, FL 32963, or online at [www.townoforchid.com](http://www.townoforchid.com).

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### **BUSINESS TAX APPLICATION FOR COMMERCIAL LOCATIONS**

1. Any person applying for a Business Tax Receipt to practice any profession regulated by the Department of Business and Professional Regulation, or any board or commission thereof, must provide proof of an active state certificate, registration or license, or issuance of the same.
2. Any person applying for a Local Business Tax Receipt or transfer of an existing receipt must present a copy of the applicant's current fictitious name registration issued by the State Division of Corporations or a written statement signed by the applicant setting forth the reason that the applicant need not comply with the Fictitious Name Act.
3. Business Tax applications must be submitted at least 2 weeks prior to the start of the business.