



TOWN COUNCIL MEETING

AUGUST 4, 2011

ORCHID ISLAND GOLF AND BEACH CLUB, ORCHID, FLORIDA

AGENDA ITEM #1 – CALL TO ORDER AND ROLL CALL

MAYOR DUNLOP CALLED THE MEETING TO ORDER AT 9:57 AM

PRESENT:

MAYOR RICHARD DUNLOP
VICE-MAYOR BUD OATWAY
COUNCILMEMBER PAUL JOHNSON VIA
TELEPHONE
COUNCILMEMBER BILL TROXELL
COUNCILMEMBER HARRIS WEBBER

STAFF IN ATTENDANCE:

DEB BRANWELL, TOWN MANAGER
TERRI WALLACE, TOWN CLERK
ANTHONY GARGANESE, TOWN ATTORNEY, VIA
TELEPHONE

AGENDA ITEM #2 – PRELIMINARY MATTERS

A. AGENDA ADDITIONS, DELETIONS, OR MODIFICATIONS

MAYOR DUNLOP MOVED TO DELETE ITEM 2 B 2 – MUNICIPAL ELECTION AGREEMENT AND ASKED TO MOVE 4 A – AUDIT PRESENTATION TO BEFORE THE ADOPTION OF CONSENT AGENDA. ALL COUNCIL AGREED.

AGENDA ITEM #4 – TOWN COUNCIL MATTERS

A. AUDIT PRESENTATION – ROSS COTHERMAN

MR. COTHERMAN PRESENTED THE COMPLETED, PUBLISHED AUDIT. AFTER THE PRESENTATION, MR. COTHERMAN ASKED THAT COUNCIL SKIP TO ITEM 4C – RESOLUTION 2011-02 FUND BALANCE POLICY (GASB 54). AFTER A BRIEF DISCUSSION ON THIS RESOLUTION, MAYOR DUNLOP ASKED TOWN CLERK WALLACE TO READ THE TITLE OF THE RESOLUTION.

COUNCILMEMBER WEBBER MOVED TO APPROVE RESOLUTION 2011-02 FUND BALANCE POLICY (GASB 54).

COUNCILMEMBER TROXELL SECONDED THE MOTION.

THE MAYOR GAVE THE FLOOR TO ROSS COTHERMAN FOR FURTHER DISCUSSION AND CLARIFICATION OF THIS POLICY.

MR. COTHERMAN GAVE COUNCIL A BRIEF OVERVIEW OF THIS POLICY AND DISCUSSION ENSUED.

ROLL CALL VOTE:

<i>MAYOR DUNLOP</i>	<u> AYE </u>
<i>VICE-MAYOR OATWAY</i>	<u> AYE </u>
<i>COUNCILMEMBER TROXELL</i>	<u> AYE </u>
<i>COUNCILMEMBER JOHNSON</i>	<u> AYE </u>
<i>COUNCILMEMBER WEBBER</i>	<u> AYE </u>

WITH MR. COTHERMAN STILL PRESENT, COUNCIL DISCUSSED WITH TOWN ATTORNEY GARGANESE AND MR. COTHERMAN THE NEED TO SEND OUT A 'REQUEST FOR PROPOSAL' FOR RENEWING THE TOWN'S CONTRACT WITH AN AUDITOR, IF THE TOWN HAS NO INTENSIONS OF SELECTING A DIFFERENT AUDITING FIRM. MR. GARGANESE IS TO RESEARCH THIS AND ADVISE.

AGENDA ITEM 2 – PRELIMINARY MATTERS CON'T

B. ADOPTION OF CONSENT AGENDA

1. MINUTES OF TOWN COUNCIL MEETING – JUNE 1, 2011
2. MUNICIPAL ELECTION AGREEMENT – **PULLED FROM AGENDA**
3. CHIEF REDSTONE EMPLOYMENT AGREEMENT EXTENSION

*COUNCILMEMBER TROXELL MOVED TO APPROVE THE CONSENT AGENDA.
COUNCILMEMBER WEBBER SECONDED THE MOTION.
ALL COUNCILMEMBERS AGREED.*

AGENDA ITEM #3 – COMMITTEE REPORTS

MAYOR DUNLOP WANTED TO INFORM COUNCIL THAT WINDSOR AND MARSH ISLAND HAVE SIGNED A RECIPROCAL AGREEMENT.

MAYOR DUNLOP REPORTED THE TREASURE COAST REGIONAL LEAGUE OF CITIES (TCRLC) HELD THEIR LAST MEETING, IN THE NEWLY RENOVATED FACILITY AT THE OLD HURRICANE HARBOR IN SEBASTIAN. AS A POINT OF INTEREST, FIFTY (50%) PERCENT OF THE CONSUMABLE CLAMS, IN THE UNITED STATES, GET THEIR START AT THIS FACILITY. THE NEXT MEETING WILL BE ON SEPTEMBER 14, 2011, IN FT. PIERCE.

COUNCILMEMBER WEBBER REPORTED THE ECONOMIC DEVELOPMENT COUNCIL GAVE FINAL APPROVAL OF THE ETHANOL FACILITY THAT WILL BE LOCATED SOUTH OF VERO BEACH. THE MAYOR INTERJECTED THAT TOWN MANAGER DEB BRANWELL MAY TRY TO LOCATE A COPY OF A PRESENTATION THE TCRLC HAS MADE FOR THE PURPOSE OF LURING INDUSTRY INTO THE REGION.

MAYOR DUNLOP REPORTED THE MOST RECENT MAYORS' MEETING WAS STILL FOCUSED ON THE PEP (PREFABRICATED EROSION PREVENTION) REEFS. HE GAVE A BRIEF OVERVIEW OF HOW MANY MILES OF SHORELINE TO BE AFFECTED AND HOW EACH MUNICIPALITY WOULD CONTRIBUTE TO PAY FOR THE REQUIRED STUDY (AND INCLUDE VERO DISNEY AND SEA OAKS).

VICE-MAYOR OATWAY ASKED THAT WE MOVE ON TO ACTIONABLE ITEMS AS HE HAS TO EXCUSE HIMSELF FOR A DOCTOR'S APPOINTMENT.

AGENDA ITEM #4 – TOWN COUNCIL MATTERS

A. AUDIT PRESENTATION – ROSS COTHERMAN

THIS ITEM WAS PRESENTED AFTER AGENDA ADDITIONS / DELETIONS / MODIFICATIONS.

B. AUDITOR SELECTION COMMITTEE APPOINTEES

VICE-MAYOR OATWAY REPORTED HE HAD CONTACTED MESSRS. JOE SCHERPF AND WARREN CRANDALL TO BE ON THE AUDITOR SELECTION COMMITTEE.

***MAYOR DUNLOP MOVED TO APPROVE THE AUDITOR SELECTION COMMITTEE APPOINTEES.
COUNCILMEMBER WEBBER SECONDED THE MOTION.
ALL COUNCILMEMBERS AGREED.***

C. RESOLUTION 2011-02 FUND BALANCE POLICY (GASB 54)

THIS ITEM WAS DISCUSSED AND VOTED ON AFTER THE PRESENTATION OF THE FY 2009-2010 AUDIT.

D. DIEFFENBACH APPOINTMENT TO BICYCLE ADVISORY COMMITTEE

***VICE-MAYOR OATWAY MOVED TO APPOINT MR. HANK DIEFFENBACH TO THE BICYCLE ADVISORY COMMITTEE.
COUNCILMEMBER TROXELL SECONDED THE MOTION.
ALL COUNCILMEMBERS AGREED.***

E. RESOLUTION 201 1-01 COUNCIL MEETINGS OUTSIDE TOWN BOUNDARY

MAYOR DUNLOP ASKED TOWN CLERK WALLACE TO READ THE TITLE OF THE RESOLUTION.

COUNCILMEMBER TROXELL MOVED TO APPROVE RESOLUTION 201 1-01 COUNCIL MEETINGS OUTSIDE THE TOWN BOUNDARY.

COUNCILMEMBER JOHNSON SECONDED THE MOTION.

<i>ROLL CALL VOTE:</i>	<i>VICE-MAYOR OATWAY</i>	<u> <i>AYE</i> </u>
	<i>COUNCILMEMBER JOHNSON</i>	<u> <i>AYE</i> </u>
	<i>COUNCILMEMBER TROXELL</i>	<u> <i>AYE</i> </u>
	<i>COUNCILMEMBER WEBBER</i>	<u> <i>AYE</i> </u>
	<i>MAYOR DUNLOP</i>	<u> <i>AYE</i> </u>

AGENDA ITEM #5 – TOWN MANAGER MATTERS

A. PERMITTING HVAC CHANGE OUTS

MAYOR DUNLOP BROUGHT IT TO THE ATTENTION OF COUNCIL THAT ALL HVAC CHANGE OUTS REQUIRE PERMITTING. SOME OF RESIDENTS' CONTRACTORS HAD NOT PROCURED PERMITS PRIOR TO CHANGING OUT UNITS AND THE MAYOR POINTED OUT THAT WITHOUT PROPER PERMITTING AND INSPECTION THE PROCESS COULD NEGATE ONE'S HOMEOWNERS INSURANCE. COUNCILMEMBER WEBBER WOULD LIKE TO IMPOSE PUNITIVE MEASURES FOR CONTRACTORS WHO DO NOT COMPLY WITH PERMITTING REQUIREMENTS.

B. MINOR ROOF REPAIRS

IN LIGHT OF THE RECENT ROOFING INCIDENT AT THE BENSON RESIDENCE AT 412 INDIES DRIVE, COUNCIL DECIDED TO RESCIND THE PRIOR DECISION TO POSSIBLY ALLOW ROOFING REPAIRS OF 10 BY 10 FEET SQUARE, AND UNDER, WITHOUT BEING PERMITTED. THE MAYOR SAID THIS WOULD HAVE TO BE ACCOMPLISHED BY RESOLUTION AT THE SEPTEMBER MEETING.

VICE-MAYOR OATWAY NEEDED TO EXCUSE HIMSELF.

D. MCCALL ELECTRIC CLOSING

IN THE INTEREST OF TIME, MAYOR DUNLOP BRIEFLY MENTIONED THE CLOSING OF MCCALL ELECTRIC AND THE TOWN HIRING BLAIS ELECTRIC TO TAKE OVER THE CONTRACT.

THE MAYOR THEN TURNED BACK TO THE MUNICIPAL ELECTION AGREEMENT BETWEEN THE TOWN AND THE SUPERVISOR OF ELECTIONS OFFICE. THE MAYOR ASKED TOWN CLERK WALLACE WHAT WAS THE NEED FOR THIS AGREEMENT. MS. WALLACE'S RESPONSE WAS THAT TOWN ATTORNEY KIM KOPP AND SHE WERE IN AGREEMENT THAT THE CONTRACT WAS UNNECESSARY, BUT STILL HAD TO BE PRESENTED TO COUNCIL. COUNCIL LET IT DIE.

C. DOMESTIC/PROPERTY MANAGEMENT SERVICES

MAYOR DUNLOP ASKED MARY LOU NORRIS TO APPROACH THE DAIS FOR THIS DISCUSSION. MS. NORRIS IS ASKING COUNCIL AND THE TOWN TO FIND A WAY TO REGISTER/REGULATE/PERMIT PROPERTY CARETAKERS. COUNCIL DOESN'T SEE A NEED TO REGULATE THESE INDIVIDUALS AND NOT ENFORCE ANYTHING OTHER THAN STATE STATUTE.

MAYOR DUNLOP SUGGESTED, SINCE SPACE IS LIMITED DURING THE EVENING AT THE CLUB AND ATTENDANCE IS TYPICALLY EXTREMELY LOW, THAT SINCE COUNCIL PASSED RESOLUTION 2011-01 THE SEPTEMBER MEETINGS SHOULD BE HELD AT TOWN HALL. COUNCIL AGREED.

THE MEETING ADJOURNED AT 11:25 AM.

APPROVED AT THE _____ TOWN COUNCIL MEETING.

TERRI WALLACE
TOWN CLERK

