



**THESE REQUIREMENTS APPLY TO LOCALLY CERTIFIED BUILDING INDUSTRY CONTRACTORS AND SUBCONTRACTORS AND OTHER SERVICE PROVIDERS. THEY DO NOT APPLY TO STATE-CERTIFIED BUILDING INDUSTRY CONTRACTORS AND SUBCONTRACTORS**

### **REGISTRATION REQUIREMENTS**

**CONSTRUCTION INDUSTRY CONTRACTORS and SUBCONTRACTORS and OTHER NON-CONSTRUCTION INDUSTRY SERVICE PROVIDERS NOT CERTIFIED UNDER CHAPTER 489, FLORIDA STATUTES, are required by the Town of Orchid to obtain an annual REGISTRATION prior to engaging in contracting services within the Town.**

**Per Town Ordinance No. 2009-04, contractors and other service providers to whom the Registration requirement applies include “any person who, for others and for compensation, undertakes to construct, repair, alter, remodel, paint, add to, demolish, subtract from, or improve any building or structure, including related improvements to real estate, and who, for compensation undertakes to install, maintain, or remove landscape material such as soil, grass, shrubs, and trees or maintain swimming pools, Jacuzzis, and other water features such as fountains”.**

**Any contractor or contract service provider fitting the above definition is required to complete a Registration application form on an annual basis.**

**The applicant must also:**

- (1) provide copies of any current local, state, or federal business license,**
- (2) provide proof of current coverage for workers’ compensation, general liability and property damage insurance, including coverage amounts, and**
- (3) pay a \$20 processing fee.**

**The above-defined contractors are required to provide a copy of the registration to all customers prior to entering into any agreement for contracting services within the Town. The registration will list current licensures and insurance coverage types and limits for the information of customers that reside in Orchid.**