



MINUTES
TOWN COUNCIL MEETING

APRIL 7, 2010

**ONE BEACHSIDE DRIVE
ORCHID ISLAND GOLF AND BEACH CLUB
ORCHID, FLORIDA**

AGENDA ITEM #1 – CALL TO ORDER AND ROLL CALL

MAYOR DUNLOP CALLED THE MEETING TO ORDER AT 9:00 AM.

PRESENT:

MAYOR RICHARD DUNLOP
VICE-MAYOR SUE JOYCE
COUNCILMEMBER BILL TROXELL
COUNCILMEMBER BUD OATWAY
COUNCILMEMBER PAUL JOHNSON

STAFF IN ATTENDANCE:

DEB C. BRANWELL, TOWN MANAGER
TERRI WALLACE, TOWN CLERK

AGENDA ITEM #2 – AGENDA MODIFICATIONS, ADDITIONS AND/OR DELETIONS

THERE WERE NONE.

AGENDA ITEM #3 – APPROVAL OF MINUTES

- A. APPROVAL OF MINUTES OF THE MARCH 3, 2010, TOWN COUNCIL MEETING WITH CHANGES**

***COUNCILMEMBER JOHNSON MOVED TO APPROVE ALL THE MINUTES OF THE MARCH 3, 2010 TOWN COUNCIL MEETING WITH CHANGES.
COUNCILMEMBER TROXELL SECONDED THE MOTION.
ALL COUNCILMEMBERS AGREED.***

B. APPROVAL OF MINUTES OF THE MARCH 3, 2010, E.A.R. WORKSHOP

*COUNCILMEMBER JOHNSON MOVED TO APPROVE THE MINUTES OF THE MARCH 3, 2010, E.A.R. WORKSHOP.
COUNCILMEMBER TROXELL SECONDED THE MOTION.
ALL COUNCILMEMBERS AGREED.*

C. APPROVAL OF MINUTES OF THE MARCH 15, 2010, E.A.R. WORKSHOP

*COUNCILMEMBER JOHNSON MOVED TO APPROVE THE MINUTES OF THE MARCH 15, 2010, E.A.R. WORKSHOP.
COUNCILMEMBER TROXELL SECONDED THE MOTION.
ALL COUNCILMEMBERS AGREED.*

AGENDA ITEM #4 – COMMITTEE REPORTS

THE CENSUS

MAYOR DUNLOP REPORTED THAT SOME RESIDENTS HAVE RECEIVED SEVERAL MAILINGS WHILE OTHERS HAVE NOT RECEIVED ANY.

METROPOLITAN PLANNING ORGANIZATION (MPO)

MAYOR DUNLOP REPORTED THAT IN THIS MEETING THE COUNTY'S FINAL PRESENTATION TO GO TO THE STATE IS FOR THE WIDENING TO FOUR (4) LANES OF CR 510 FROM SR A1A TO THE INTERCOASTAL WATERWAY AND FROM THE INTERCOASTAL WATERWAY TO CR 512 WITH THE STATE WIDENING THE BRIDGE TO FOUR (4) LANES IN THE TIMEFRAME OF UP TO THE YEAR 2030. THE STATE ALSO WANTS TO RESERVE THE 120 FOOT RIGHT-OF-WAY ON CR510.

MAYORS' MEETING

MAYOR DUNLOP REPORTED THAT THIS MEETING WAS HELD IN SEBASTIAN. THE RESULT OF THE MEETING WAS THAT THE MAYORS WOULD LIKE EACH TOWN TO DRAFT A LETTER, BY MAY 1ST FOR THE JUNE 1ST MEETING, STATING WHERE THEY WOULD LIKE THE COUNTY TO BE TEN (10) YEARS FROM NOW. THE LETTERS SHOULD INDICATE WHAT EACH WOULD LIKE TO SEE IN TERMS OF GROWTH AND POPULATION, WITH OR WITHOUT BUSINESS, OR A RESORT AREA. THE MAYORS AGREE THE COUNTY IS NOT DOING AN ADEQUATE JOB IN THE PLANNING DEPARTMENT.

SHERIFF'S REPORT

MAYOR DUNLOP REPORTED THAT THE MAJORITY OF THE CALLS WERE EMS AND TWO OF THE CALLS WERE NOT IN ORCHID. THE MAYOR THEN PASSED THE REPORT AROUND TO COUNCIL.

BEACH AND SHORES PRESERVATION COMMITTEE

COUNCILMEMBER TROXELL AND MR. JAMES GRAY, COUNTY ENGINEER, WALKED ORCHID'S BEACH ON FRIDAY, APRIL 2, 2010, AND MR. GRAY REPORTED THAT HE ESTIMATED THE SAND WOULD START BEING PLACED ON ORCHID'S BEACH BY WEDNESDAY, APRIL 7TH. AS OF THIS MEETING, THIS WAS NOT TAKING PLACE AND MR. TROXELL'S INTENT WAS TO ATTEND THE COUNTY PRODUCTION MEETING AT 10 AM THAT MORNING. THE PROJECT MUST BE COMPLETED BY APRIL 30TH, 2010, BEFORE SEA TURTLE NESTING SEASON BEGINS;

THEREFORE, THEY WILL BE RUNNING TRUCKS ON SATURDAYS AND SUNDAYS TO MEET THIS DEADLINE.

AGENDA ITEM #5 – TOWN COUNCIL MATTERS

IN CONSIDERATION OF THE FACT THAT COUNCILMEMBER TROXELL MAY HAVE HAD TO EXCUSE HIMSELF FROM THE TOWN COUNCIL MEETING TO ATTEND THE COUNTY PRODUCTION MEETING, COUNCIL AGREED TO MOVE SECTION B: DISCUSSION ON TOWN PARTICIPATION IN HIRING BEACH RENOURISHMENT CONSULTANT TO THE FIRST TOWN COUNCIL MATTER

A. DISCUSSION – TOWN PARTICIPATING IN HIRING BEACH RENOURISHMENT CONSULTANT COUNCILMEMBER TROXELL

COUNCILMEMBER TROXELL STATED THIS TOPIC WAS BRIEFLY MENTIONED IN LAST MONTH'S TOWN COUNCIL MEETING AND THAT THE TOWN IS BEING ASKED TO JOIN IN WITH THE COMMUNITY ASSOCIATION AND THE ORCHID ISLAND GOLF AND BEACH CLUB TO HIRE A CONSULTANT TO DEVELOP A LONG-RANGE PLAN FOR BEACH RESTORATION FOR THE TOWN OF ORCHID. THE CONSULTANT (FORMERLY OF THE SEBASTIAN INLET DISTRICT) WILL COST EACH ENTITY UP TO \$2,500 FOR A TOTAL OF \$7,500, WHICH MR. TROXELL CONFIRMED WITH MRS. TRISH JOAQUIM AND MR. ROB TENCH. MR. TROXELL SUGGESTS COUNCIL APPROVE THIS ON A ONE-TIME BASIS.

***COUNCILMEMBER TROXELL MOVED TO CONTRIBUTE A MAXIMUM \$2,500, ALONG WITH THE COMMUNITY ASSOCIATION AND THE ORCHID ISLAND GOLF AND BEACH CLUB CONTRIBUTING THE SAME AMOUNTS, TO HIRE A CONSULTANT TO DEVELOP A LONG-RANGE BEACH RESTORATION PLAN FOR THE TOWN OF ORCHID.
COUNCILMEMBER JOHNSON SECONDED THE MOTION.***

A BRIEF DISCUSSION ENSUED REGARDING THE CONSULTANT'S EXPERTISE, THE COUNTY CONTRACT WITH SEBASTIAN INLET REQUIRING A CERTAIN AMOUNT OF SAND BE REPLENISHED EVERY YEAR, AND WHETHER OR NOT THE TOWN SHOULD BE INVOLVED IN BEACH MAINTENANCE. COUNCILMEMBER TROXELL VOLUNTEERED TO BE THE TOWN'S REPRESENTATIVE IN THIS STUDY PROCESS.

ALL COUNCILMEMBERS AGREED.

B. RESOLUTION 2010 – 01 AMEND CHECK SIGNING PROCEDURE

***COUNCILMEMBER OATWAY MOVED TO APPROVE RESOLUTION 2010 – 01.
COUNCILMEMBER JOHNSON SECONDED THE MOTION.***

MAYOR DUNLOP STATED HE WANTED TO AMEND SECTION 2. ITEM 4: TO STATE 'ANY CHECK DRAWN ON THE TOWN'S FUNDS OR ACCOUNTS FOR THE CONDUCT OF THE BUSINESS OF THE TOWN, IN AN AMOUNT EXCEEDING \$1,000 SHALL REQUIRE TWO SIGNATURES.' REMOVE THE REST OF THE SENTENCE. VICE-MAYOR JOYCE STATED SHE THOUGHT THAT THE CHANGE WAS GOING TO BE FOR ALL CHECKS EXCEEDING \$1,000 INCLUDING CONDUCT OF BUSINESS, PAYROLL, AND EMPLOYEE REIMBURSEMENTS. THEREFORE, RESOLUTION 2010 – 01 SHOULD HAVE SECTION 2. ITEM 3 REMOVED AND SECTION 2. ITEM 4 MOVED TO REPLACE ITEM 3. COUNCIL APPROVED THIS RESOLUTION FOLLOWING THESE CHANGES.

<i>MAYOR DUNLOP</i>	<i>AYE</i>
<i>VICE-MAYOR JOYCE</i>	<i>AYE</i>
<i>COUNCILMEMBER JOHNSON</i>	<i>AYE</i>
<i>COUNCILMEMBER OATWAY</i>	<i>AYE</i>
<i>COUNCILMEMBER TROXELL</i>	<i>AYE</i>

C. DESIGNATE SIZE OF STREETLIGHT SHIELD – MAYOR DUNLOP

DUE TO THE FACT OF HAVING SHIELDS ALTERED IN STREETLIGHTS, MAYOR DUNLOP ASKED THAT COUNCIL GIVE TOWN MANAGER BRANWELL A GUIDELINE TO FOLLOW IN PLACING THE STREETLIGHT SHIELDS. THE GUIDELINE SHALL BE 'ONE-QUARTER (1/4) OF THE DIAMETER OF THE GLOBE CAN BE SHIELDED WITHIN THE PROPERTY LINE AND CANNOT AFFECT THE ROADWAYS.' COUNCIL UNANIMOUSLY AGREED.

D. ARCHITECTURAL REVIEW COMMITTEE (ARC) ADMINISTRATIVE ASSISTANT VACANCY / BUILDING CLERK

MAYOR DUNLOP DISCUSSED WITH MR. CAS SKRZYPCZAK AND MRS. TRISH JOAQUIM ABOUT THE POSSIBILITY OF THE TOWN BUILDING CLERK ASSUMING THE RESPONSIBILITIES OF THE ARC ADMINISTRATIVE ASSISTANT POSITION, DUE TO THE FACT THAT THE BUILDING DEPARTMENT HAS VERY LITTLE ACTIVITY AT THIS TIME. PROPERTY MANAGER, MARY LOU NORRIS, APPROACHED BUILDING CLERK, LINDA RAY, ABOUT HER INTEREST IN TAKING ON THE ARC POSITION. MRS. RAY EXPRESSED NO INTEREST IN THIS IDEA AND HAS SUBSEQUENTLY ANNOUNCED HER INTENT TO RETIRE. MRS. JOAQUIM STATED THAT SINCE MRS. RAY EXPRESSED NO INTEREST IN TAKING ON THE RESPONSIBILITIES, THE ARC DECIDED TO HIRE A FULL-TIME EMPLOYEE WHO WOULD ALSO WORK ON COMMUNITY ASSOCIATION (CA) PROJECTS. MR. ROB TENCH STATED THAT UPON INVESTIGATION OF THE ARC POSITION, MORE TIME WAS SPENT ON IT THAN ORIGINALLY THOUGHT. THEREFORE, THE THOUGHT THAT THE ARC WOULD HIRE A FULL-TIME PERSON FOR THEIR POSITION, SHARE WITH THE CA FOR THEIR TASKS, AND WHAT TIME IS LEFT OVER CAN GO TO THE BUILDING DEPARTMENT. THIS SOLUTION WAS UNACCEPTABLE TO COUNCIL. COUNCILMEMBER OATWAY STATED THAT MR. SKRZYPCZAK SEEMED INTERESTED IN SHARING THE POSITION AND THAT MRS. JOAQUIM AND MR. TENCH NEED TO DECIDE IF THEY ARE INTERESTED IN A SHARED ARRANGEMENT. IF THEY ARE, THEN ALL ENTITIES TOGETHER CAN MAKE THIS WORK. VICE-MAYOR JOYCE ASKED IF MS. NORRIS HAD INTERVIEWED ANYONE, AS YET, AND MS. NORRIS HAS. IT WAS THEN SUGGESTED THAT MS. BRANWELL INTERVIEW THE CANDIDATES THAT HAVE MET WITH MS. NORRIS. COUNCIL AGREED THAT THE BUILDING CLERK POSITION WOULD CONVERT TO PART-TIME ON JULY 1, 2010, AND GIVE MRS. RAY OPPORTUNITY TO APPLY FOR THE POSITION.

E. SUMMER AWAY SCHEDULES

COUNCIL CONFIRMED WITH STAFF THEIR AWAY SCHEDULES, VACATION SCHEDULES, AND ANY MEETINGS, THROUGH SEPTEMBER, OF WHICH THEY WILL NOT BE ABLE TO ATTEND.

AGENDA ITEM #8 – PUBLIC COMMENT

THERE WAS NO PUBLIC COMMENT.

AGENDA ITEM #9 – ADJOURNMENT

THE MEETING ADJOURNED AT 10:08 AM.

APPROVED AT THE May 5th, 2010 REGULAR TOWN COUNCIL MEETING.

TERRI WALLACE
TOWN CLERK